

REQUEST FOR A GROUP TOUR:

Group Name/Description: _____

Contact Person: _____

Phone: _____ Email: _____

Purpose and/or special interest regarding your visit: _____

Date and time requested: _____

How many people do anticipate attending: _____

Would you like a guided tour of approximately 1 hour? Y _____ N _____

Self-guided tour with access to a written guide? Y _____ No _____

Will you want the use of the Parish Hall for a meeting or refreshments? _____

Other special requests/requirements? _____

How did you hear about the opportunity for your group to visit/tour St. Mark's? _____

Do you know someone else who may be interested in touring The Parish of St. Mark? If so, please provide their name and contact number so we may reach out to them. _____

Instructions to complete:

- a. Print the Request Form (pdf)
- b. Complete the form
- c. Scan or take a photo of the form and return it via email to: tour@stmarkportland.org
- d. Someone from the church will be in contact with you
- e. Please allow at least 2 weeks prior to your preferred date for your request to be processed
- f. If you have any questions contact the church directly